

STEERING, LEGISLATIVE & GOVERNMENTAL COMMITTEE

August 1, 2011

5:30 p.m.

Courthouse

MINUTES:

MEMBERS PRESENT:

Commissioner Jack Black
Commissioner Gary Farley
Commissioner Trey Gooch
Commissioner Jeff Jordan
Commissioner Jeff Phillips
Commissioner Steve Sandlin
Commissioner Adam Coggin, C

OTHERS PRESENT:

Ernest Burgess
Robert Stevens
Keith Bratcher
Sonya Stephenson
Joe Russell
Chantho Sourino
Paul Johnson
Lisa Nolen
Jimmy Evans
Rob Lyons
Robert Arnold
Laura Bohling
Susan Allen
Matt Young

Annie Ruth Uselton, Larry Sims, David Waldron, David Nipper, Edward Phillips, Edward Phillips, Jr., Ryan Harring, Jared Barrett, Millie Evans, Tiffany Phillips, Rhonda Allen, Jason King, Jim Daniel, Paul Long, Alan Farley, Greg Tucker, Michelle Perkins, Katherine Hudgins, Lynne Davis, Corrine Zorn, Ellen Ridley, Felicia Hix, Veronica Buchanan, Clarence Jaeger, Jonathon Fagan, Heather Dawbarn, Carol Cook, Scott Broden, Becky Shelton

Chairman Coggin presided and called the meeting to order at 5:30 p.m. with six members being present at that time.

MINUTES:

"Commissioner Phillips moved, seconded by Commissioner Black, to approve the minutes of the last meeting as mailed. This motion passed unanimously by acclamation."

ANNOUNCE VACANCY ON CODES ENFORCEMENT ADJUSTMENTS & APPEALS BOARD:

Chairman Coggin advised the position of David Adams on the Codes Enforcement Adjustments & Appeals Board was expiring and accordingly being announced.

FILL TWO VACANCIES ON COMMUNITY CARE BOARD:

Chairman Coggin advised applications had been received from Annie Ruth Uselton and Paul Johnson for appointment to the Community Care Board. Following address of the Committee by the applicants,

"Commissioner Farley moved, seconded by Commissioner Phillips, to recommend Annie Ruth Uselton and Paul Johnson for appointment to the Community Care Board. This motion passed unanimously by acclamation."

FILL THREE VACANCIES ON INDUSTRIAL DEVELOPMENT BOARD AND HEALTH, EDUCATION & FACILITIES BOARD:

Chairman Coggin advised applications had been received from Jimmy Evans, Larry Sims, Robert J. Lyons, David Waldron, David Nipper and Alan Farley for appointment to the Industrial Development Board and Health, Education & Facilities Board. Following address of the Committee by the applicants in attendance,

"Commissioner Sandlin moved, seconded by Commissioner Farley, to nominate all applicants and vote for three. Robert J. Lyons, Jimmy Evans and Alan Farley will be recommended for appointment to the Industrial Development Board and Health, Education & Facilities Board following roll call vote with Commissioner Black voting for Evans, Lyons and Waldron; Commissioner Farley voting for Lyons, Waldron and Farley; Commissioner Gooch voting for Evans, Lyons and Farley; Commissioner J. Jordan voting for Evans, Waldron and Farley; Commissioner J. Phillips voting for Evans, Lyons and Farley; Commissioner Sandlin voting for Evans, Sims and Lyons and Chairman Coggin voting for Lyons, Waldron and Farley."

AUDIT COMMITTEE:

Chairman Coggin reminded the Committee the Audit Committee is to be composed of one School Board member, one Road Board member, two Commissioners and three citizens at large. Chairman Coggin advised Wayne Blair representing the School Board had submitted an application. Following discussion,

"Commissioner J. Jordan moved, seconded by Commissioner Phillips, to recommend appointment of Wayne Blair as the School Board representative on the Audit Committee. This motion passed unanimously by acclamation."

Chairman Coggins advised applications had been received from Commissioners Charlie Baum and Will Jordan. Following discussion,

"Commissioner Black moved, seconded by Commissioner Farley, to recommend appointment of Commissioners Charlie Baum and Will Jordan as Commissioner representatives on the Audit Committee. This motion passed unanimously by acclamation."

Chairman Coggin advised applications had been received from Paul Johnson and Keith Bratcher to represent the Road Board on the Audit Committee. The Road Board has recommended Mr. Bratcher for the appointment. Following address of the Committee by the applicants,

"Commissioner Black moved, seconded by Commissioner Farley, to nominate both applicants and vote for one. Keith Bratcher will be recommended for appointment with Commissioners Black, Farley, J. Jordan and Coggin voting for Bratcher and Commissioners Gooch, Phillips and Sandlin voting for Johnson."

Chairman Coggin advised five applications had been received for the three citizen at large positions on the Audit Committee including Paul Long, David Nipper, G. Robert Smith, Jr., Mark Crocker, Jason King. One member of the Audit Committee must be a CPA. The Committee was advised applicants Paul Long, G. Robert Smith, Jr. and Mark Crocker were CPA's. Following address of the Committee by the applicants in attendance,

"Commissioner Phillips moved, seconded by Commissioner Farley, to nominate all applicants and vote for three. Paul Long, David Nipper and Jason King will be recommended for appointment with Commissioner Black voting for Long, Nipper and King; Commissioner Farley voting for Long, Nipper and King; Commissioner Gooch voting for Long, Nipper and King; Commissioner J. Jordan voting for Long, Smith and King; Commissioner Phillips voting for Long, Smith and King; Commissioner Sandlin voting for Long, Nipper and Smith and Chairman Coggin voting for Long, Nipper and Smith."

"Commissioner Phillips moved, seconded by Commissioner J. Jordan, to appoint Paul Long to a three year term as he was the only CPA. This motion passed unanimously by acclamation."

"Commissioner Farley moved, seconded by Commissioner Phillips, to nominate Mr. King and Mr. Nipper for a three year term and vote for one. Mr. Nipper will be appointed to a three year term with Commissioners Black, Farley, Gooch and Sandlin voting for Nipper and Commissioners J. Jordan, Phillips and Coggin voting for King."

"Commissioner Farley moved, seconded by Commissioner Phillips, to appoint Jason King for a one year term to the Audit Committee. This motion passed unanimously by acclamation."

REDISTRICTING COMMITTEE:

Chairman Coggin reminded the Committee seven Commissioners are to be appointed to the Redistricting Committee and advised seven

Commissioners had applied, three being rural, two being from Murfreesboro and one from Smyrna and LaVergne respectively. The applicants were Joe Frank Jernigan, Tiffany Phillips, Steve Sandlin, Jeff Jordan, Allen McAdoo, Rhonda Allen and Doug Shafer. Following discussion,

"Commissioner Phillips moved, seconded by Commissioner Farley, to recommend Joe Frank Jernigan, Tiffany Phillips, Steve Sandlin, Jeff Jordan, Allen McAdoo, Rhonda Allen and Doug Shafer for appointment to the Redistricting Committee. This motion passed unanimously by acclamation."

Chairman Coggin advised an application had been received from Nicole Lester as Election Administrator. Ms. Lester will be on the Committee as this was required in the Resolution establishing the Committee.

Chairman Coggin reminded the Committee a Republican representative and Democrat representative are to be appointed. The Election Commission has recommended appointment of John Taylor and Ransom Jones. John Taylor has submitted an application as the Democrat appointee. Following discussion,

Commissioner J. Jordan moved, seconded by Commissioner Sandlin, to recommend appointment of John Taylor as the Democrat representative on the Redistricting Committee. This motion passed unanimously by acclamation."

Applications have been received from Ransom Jones and Jimmy Evans for the Republican representative. Following address of the Committee by the applicant in attendance,

"Commissioner Sandlin moved, seconded by Commissioner Farley, to nominate both applicants and vote for one. Jimmy Evans will be recommended for appointment to the Audit Committee as the Republican representative with Commissioners Black, Gooch, Phillips and Sandlin voting for Evans and Commissioners Farley, J. Jordan and Coggin voting for Jones."

Chairman Coggin advised nine applications have been received for the one citizen at large position on the Redistricting Committee from Stan Vaught, David Nipper, Greg Tucker, Jared Barrett, Alan Farley, Veronica Buchanan, James M. Avery, Ryan Harring and Edward M. Phillips. Commissioner J. Jordan advised due to his business relationship with Stan Vaught he would not be voting as long as Mr. Vaught was included in the available candidates. Following address of the Committee by the applicants in attendance,

"Commissioner Phillips moved, seconded by Commissioner Sandlin, to nominate all and vote for one. Commissioner Black voted for Vaught; Commissioner Farley passed; Commissioner Gooch voted for Farley; Commissioner J. Jordan did not vote; Commissioner Phillips voted for Buchanan; Commissioner Sandlin voted for Buchanan; Commissioner Coggin voted for Farley. Mr. Farley and Ms. Buchanan received the most votes with two each."

"Commissioner Sandlin moved, seconded by Commissioner Phillips, to nominate Mr. Farley and Ms. Buchanan and vote for one. Commissioners Black, Phillips and Sandlin voted for Buchanan and Commissioners Gooch, J. Jordan and Coggin voted for Farley with Commissioner Farley passing."

Alan Farley withdrew his application. Ms. Buchanan will be recommended for the citizen at large position on the Redistricting Committee.

Mayor Burgess next presented general comments for the Redistricting Committee advising it would not be a paid committee, the meetings would be televised in Room 205, OIT/GIS will iterate and prepare data as requested by the Committee and Becky Shelton would serve as secretary to the Committee. The dates of August 15, 16 or 18

at 5:30 p.m. were suggested for the first meeting. Following discussion,

"Commissioner Sandlin moved, seconded by Commissioner J. Jordan, to schedule the first meeting of the Redistricting Committee on August 15, 2011 at 5:30 p.m. This motion passed unanimously by acclamation."

The Committee was advised the redistricting plan must be approved by the Commission by January 1, 2012 so a recommendation from the Redistricting Committee is required on or before December 15, 2011. The Redistricting Committee Chairman should report the progress to the Commission at regular meetings each month. Copies of minutes will be distributed to all members of the Board of Commissioners, Election Commission and Redistricting Committee.

ANNOUNCE ELECTION OF CHAIRMAN PRO TEM:

Chairman Coggin advised the Chairman Pro Tem would be elected at the September Commission meeting.

ANNOUNCE ELECTION OF CHAPLAIN:

Chairman Coggin advised the Chaplain would be elected at the September Commission meeting.

ANNOUNCE ELECTION OF COMMISSION CHAIRMAN:

Chairman Coggin advised the Commission Chairman would be elected at the August Commission meeting.

ANNOUNCE ELECTION OF STEERING COMMITTEE:

Chairman Coggin advised the Steering Committee would be elected at the August 11, 2011 Commission meeting.

REVISED SHERIFF'S OFFICE EMPLOYEE HANDBOOK:

Sheriff Robert Arnold and Joe Russell presented the revised Sheriff's Office Employee Handbook advising the same had been approved and forwarded by the Public Safety Committee. The Committee was advised of the notable changes including a change in the probationary period from six to twelve months. Sheriff Arnold advised the policies are already implemented. The revised handbook has not been reviewed by HR Director Stephenson. It was the consensus of the Committee to review the policy and have this matter on the next agenda.

INDEPENDENT CONTRACTOR AGREEMENT:

Mayor Burgess and HR Director Stephenson next presented a proposed Independent Contractor Agreement with Becky Shelton for her attendance of Commission Standing Committees and preparation of minutes as well as Resolutions for the Commission. Following discussion,

"Commissioner Farley moved, seconded by Commissioner Gooch, to approve the Independent Contractor Agreement as presented subject to County Attorney review. This motion passed unanimously by acclamation."

SUMMARY OF HR DEPARTMENT AUDIT:

Ms. Stephenson next provided a copy of the summary of findings and recommendations resulting from the recent audit conducted of the HR Department for the use and information of the Committee.

The Committee was also provided information on various Boards, term lengths and who the term lengths are set by.

There appearing to be no further business to come before the Committee, Chairman Coggin declared the meeting adjourned at 6:49

p.m.

ADAM COGGIN, Chairman